eCheck Processing DRIVERS INSTALL INSTRUCTIONS

Questions? Contact Advisor Services at 888.435.7737 (HELP.REP), Ext. 483.1514.

These instructions are for Windows 7 operating system. If you have a different operating system, please contact Advisor Services.

Determine whether you have Administrator Rights to your computer.

In other words: *Can you download programs to your machine?* If you don't know, and you have IT support staff available, ask them using the explanation letter. You must have Admin Rights to install the drivers necessary to run the scanner.

Figure out which version of Internet Explorer (IE) you have.

You may have already done this when you installed your Topaz Signature pad. You can't use FireFox or Chrome with this application. Here's help on how to determine which version of IE you have.

If you have Internet Explorer 7, you must upgrade in order to use the RemitPro solution. Check with your IT department to upgrade to Internet Explorer 8 or higher.

Install drivers.

See the following page for the instructions to install the drivers you will need to run your scanner.

This is a one-time process and will permanently install the electronic check scanning capability for CBSI's brokerage platform.

NOTE: The download process will stop if you don't have administrator rights. Contact IT staff for admin rights and retry downloading.
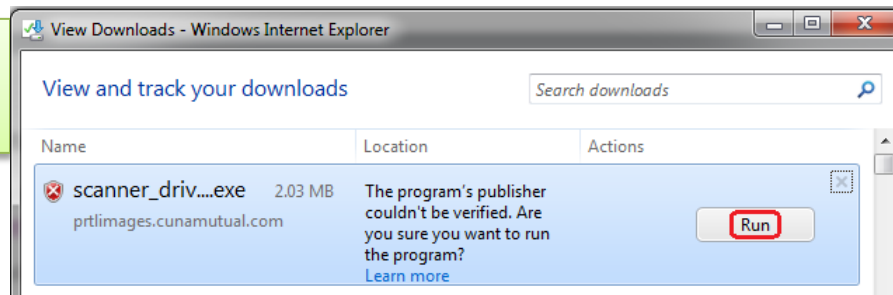
Take it for a test run.

- Plug the scanner into a power source.
- Connect the scanner to your computer's USB port.
- Login to RemitPro software through the eCheck Processing link on Advisor Workspace.
- Load a check into the scanner.
- *Click* the **Scan** button on the screen.

Hit REJECT after seeing your check image if this was just a test!
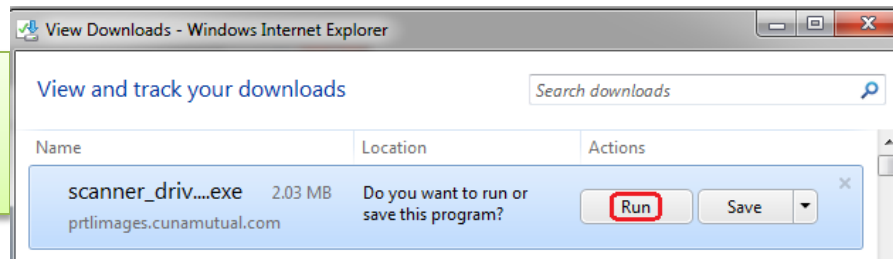
First, install the Scanner Drive (Steps 1-8).
Then, install the Active X Control (Steps 9-15).

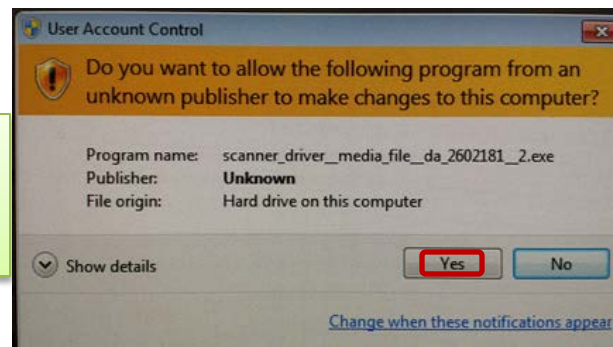Step 1: *Click* this link: download "TellerScanDriverV01.exe"
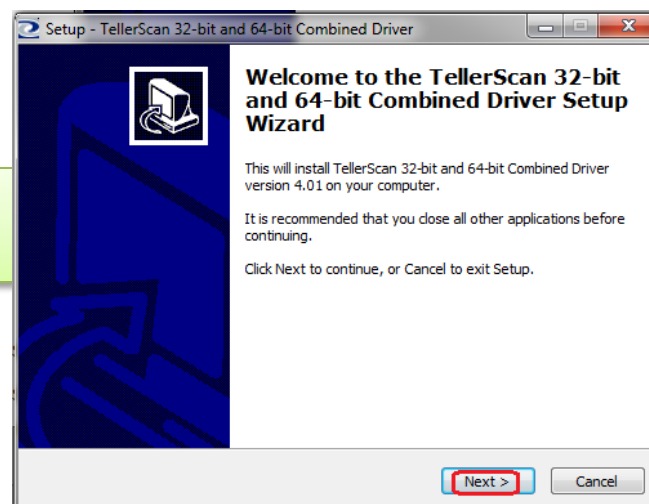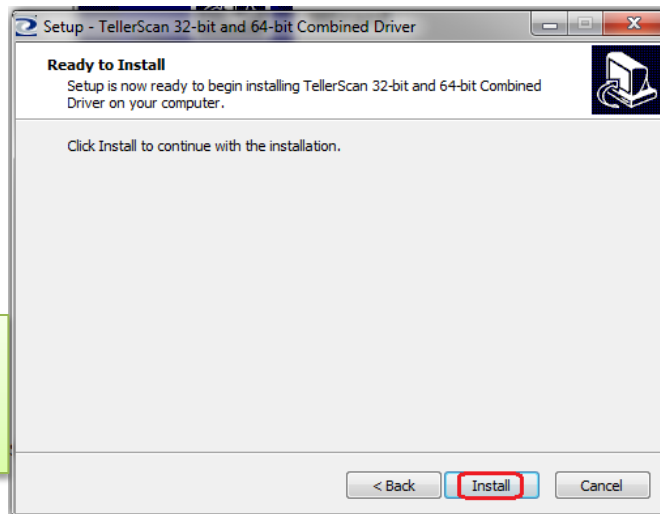
Step 2: C*lick* **Run***.*

Step 3:
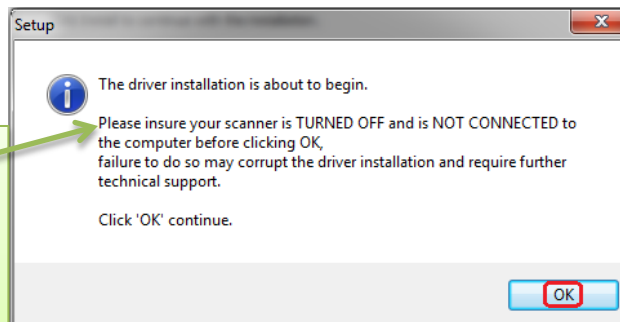*Click* **Run**
again.

Step 4:
Click **Yes**.
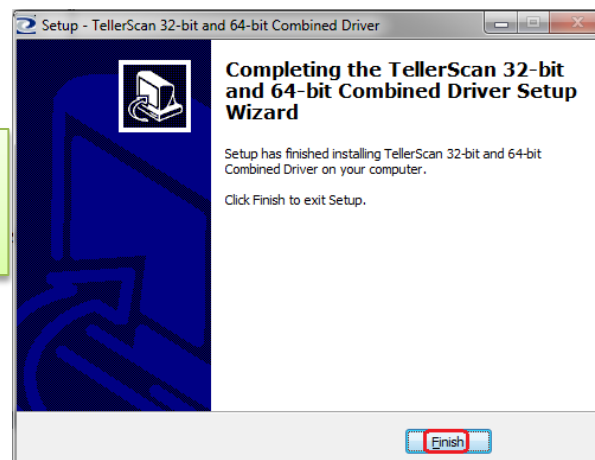

Step 5: *Click* **Next**.

Step 6: *Click* Install.

Setup - TellerScan 32-bit and 64-bit Combined Driver

Ready to Install
Setup is now ready to begin installing TellerScan 32-bit and 64-bit Combined Driver on your computer.

Click Install to continue with the installation.

< Back   Install   Cancel

Step 7: <u>Make sure your scanner is not plugged in</u>, then *Click* OK.

Setup

The driver installation is about to begin.

Please insure your scanner is TURNED OFF and is NOT CONNECTED to the computer before clicking OK,
failure to do so may corrupt the driver installation and require further technical support.

Click 'OK' continue.

OK

Step 8: *Click* Finish

Setup - TellerScan 32-bit and 64-bit Combined Driver

Completing the TellerScan 32-bit and 64-bit Combined Driver Setup Wizard

Setup has finished installing TellerScan 32-bit and 64-bit Combined Driver on your computer.
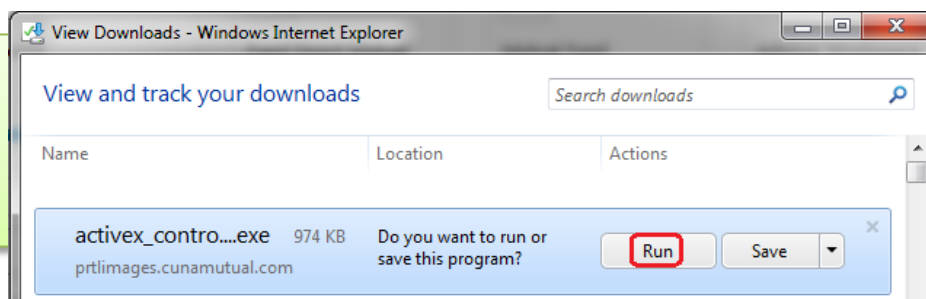
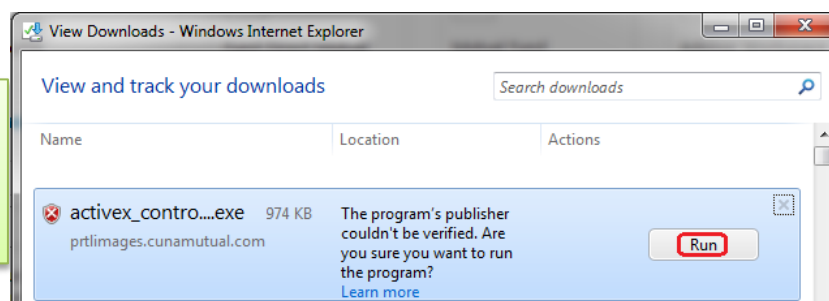Click Finish to exit Setup.

Finish

Now move on to install the Active X Control.

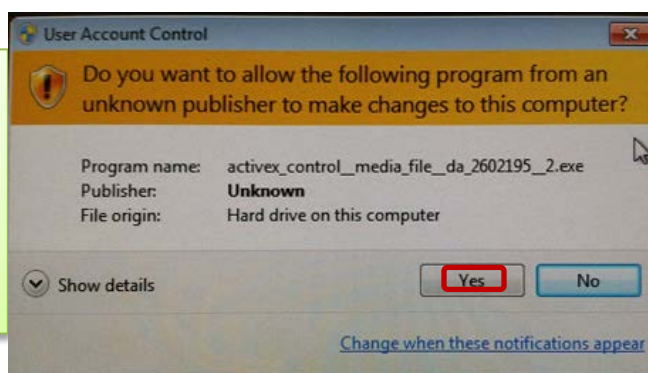Step 9: *Click* this link: download "ScanCheckProSetup.exe"

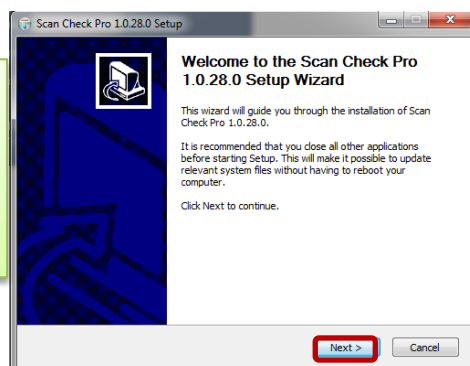Step 10: *Click* **Run** in the screen that appears.
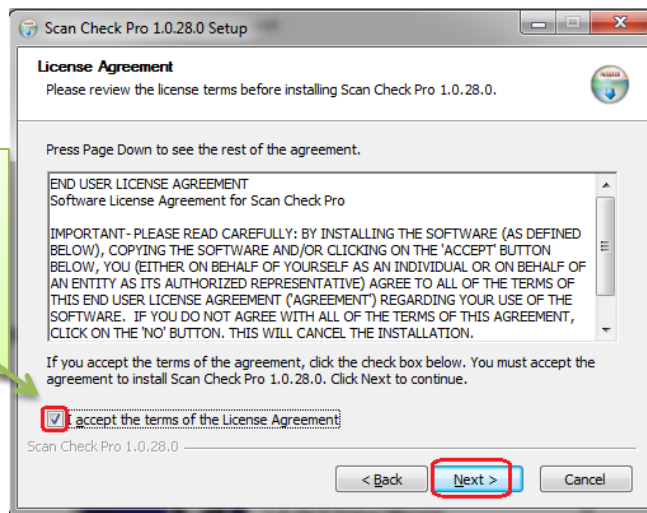
Step 11: *Click* **Run** again.

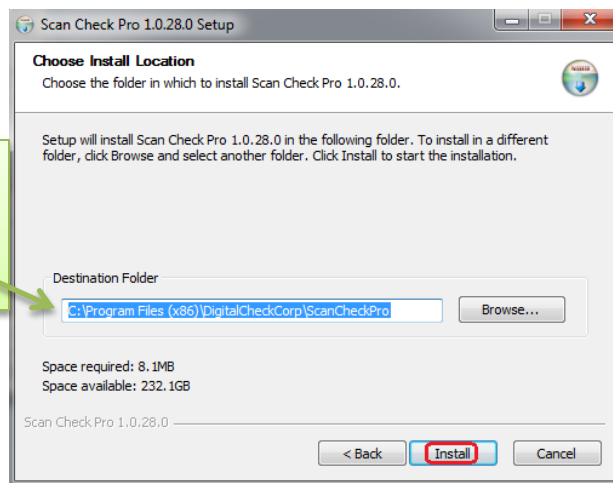Step 12: *Click* **Yes** on the "User Account Control" screen.
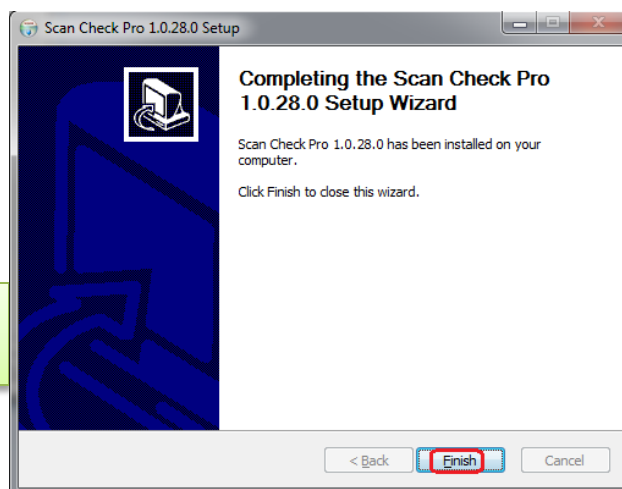
Step 13: *Click* **Next**.

Step 14: *Check* **Accept** (terms of License Agreement) and then *Click* **Next**.

Step 15: *Click* **Install** (the default "Destination Folder" is correct).

Step 16: *Click* **Finish**

You are now ready to use your scanner.